

SPANISH MEETING - TO LIST

17- 23 March

| COUNTRY | TASK | DEADLINE |
|---------------|--|--------------------------|
| SWEDEN | <ul style="list-style-type: none"> - Upload all the information of the III mobility to the drive: - Write and upload the newsletter from Sweden - III mobility meeting minutes - Countries' budget - Certificate of attendance - Host families - Participants' list : students and teachers - Activity programmes: students and teachers | 30 th january |
| | <ul style="list-style-type: none"> - Update the Web page . Upload: <ul style="list-style-type: none"> o The Student's videos and Activities o The mobilities movies o The newsletters o Teachers Ppt's o Results of the questionnaires after each mobility o Photos o Teachers and students ppts: School behavior policy/ cyberbullying at their school/ cyberbullying in the media | 30 th January |
| | <ul style="list-style-type: none"> - Write the 4th Newsletter | 15 th January |
| | <ul style="list-style-type: none"> - Upload the questionnaires for parets/ teachers / students after Kalix mobility | 21 th January |
| | <ul style="list-style-type: none"> - Make a report on the questionnaires and upload to the drive | 20 th Feb |
| SPAIN | <ul style="list-style-type: none"> - PREPARE THE SPANISH MOBILITY - Match the students - Book the accommodation for teachers - Organise the activities at the school and cultural programme - Make the certificate of attendance - Write the meeting minutes - Send the expenses budget - Write the newsletter - Meeting minutes - Mobility movie - | |
| | <ul style="list-style-type: none"> - Write the preface of the booklet | |

| | | |
|---------------------|---|---------------------------|
| | - LEAFLET ON BULLYING. TO BE USED IN CLASS BY THE STUDENTS (Germany + Spain) | 5 th March |
| COUNTRY | TASK | DEADLINE |
| GERMANY | LEAFLET ON BULLYING. TO BE USED IN CLASS BY THE STUDENTS (Germany + Spain) | 5 th March |
| | <ul style="list-style-type: none"> - Revise and update etwinning - Upload the activities and PPT of Swedish Meeting | 30 th April |
| POLAND | <ul style="list-style-type: none"> - BOOKLET - COVER - INTRODUCTION - Send a copy to the coordinator before the meeting to make posters to exhibit on the event | Spanish Meeting |
| ALL PARTNERS | AFTER THE STUTTGART MEETING | |
| | Update the Mobility tool | 20 th Feb |
| | Fill in the QUESTIONNAIRES : students , teachers and parents | 10 th January |
| | ETWINNING : Upload photos and students' feedback | |
| | UPLOAD TO THE DRIVE -Photos -Dissemination Chart - Upload the PPT (school and Survey results) | |
| | Make TWENTY STATEMENTS for the checklist on bullying (to be on the booklet) | Spanish meeting |
| | FILL IN THE QUESTIONNAIRES | 10 th February |
| | Send the student's registration form send the participant lists of students send the participant list of teachers | 30 th January |
| | Send the flight information | 28 th february |
| | Disseminate the project and fill in the dissemination chart | |
| | Translate the Newsletters into their own language | |
| | Fill in the activity chart for the MB+ | |
| | Update the activity chart | |

STUDENTS' ACTIVITIES

- **SHORT VIDEO** answering the question: **What is Erasmus for you?/ How has Erasmus+ influence on you?**
label with the name/ country / mobility / project
- **Video/ PPT ABOUT THEIR CITY AND THEIR SCHOOL** (5 slides, 3 minutes)
- **PREPARE SOME CULTURAL ACTIVITY** (Dance/ Song/ musical performance...)
- **ADVERTISING CAMPAING ABOUT BULLYING** (posters/ leaflets/ slogans/ songs/ advertisement...)